File: IDE Director

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Greetings to you, My name is Professor Maphosa I am the Director of the UNESWA Institute of Distance Education I welcome you to our first ever virtual orientation program and I also welcome you to the Institute of Distance Education. As a new student in the Institute, there are certain issues that you need to be aware of, so that as you progress with your academic journey you won't have any challenge. The Institute of Distance Education is that segment of the University which is aimed at delivering education at the doorstep of the student We are not a part-time education Institution but we are a distance education Institute and as an Institute, our mandate is to ensure that we provide flexible delivery models of learning students are able to learn at their own pace, at their own place and at their own time. So I would like to say you made a very wise decision to enrol with the Institute of Distance Education as you will be afforded the flexibility that i have just talked about The COVID-19 pandemic has made us to hasten our plans of implementing online learning. Therefore, we are utilising technology for teaching and learning and as a student in the Institute you are expected to at least have a mobile device that will assist you to access the learning materials via the Moodle learning management system. The University of Eswatini uses Moodle learning management system as the official learning platform, and as a student you have to learn quickly how to navigate through the Moodle learning management system Your course lecturers are going to be using the Moodle LMS to communicate with you, to teach you, and to assess you. Therefore, you need to learn how to use the learning management system Your academic performance and ultimate attainment will be dependent on how you will be able to use the Moodle learning management system s please learn how to use the system that you maximise your learning. As i have indicated before being a distance education learner is not being a part-time learner People often have that misconception ,that I am a part-time student You are a fulltime distance education learner Your materials are prepared in advance and upon registration you are given access to the learning materials .The reason why you have those learning materials so that you can program your learning according to your pace your conditions at home and your workplace. You need to prepare in advance for any contact sessions or for your virtual sessions that will be organised fro you Students studying with IDE for the first time or through distance education for the first time often have certain misconceptions that i have to clear from onset, they would that we'll teach the same way teaching is done in the fulltime sector of the University that will not be case the reason why we have already provided learning materials for you in advance, is to show that you can learn on your own and when contact sessions are

organised and virtual sessions are organised. They are simply meant to assist you with issues that may not be clear your course content, so take ownership of your learning be a self-directed learner plan your learning well in advance and don't wait until you have an assignment to submit or you have a test to take before you can start working on your course content. Always make sure that every single day you allocate some time to any one of your courses that you registered for so that you keep up with the pace of distance education learning. Coming to registration issues as what is going to be explained in some of the presentations Ensure from onset that you are properly registered you should be aware of the courses that you are supposed to be registered for that particular semester. If you are not clear of the courses contact your programme coordinators We have prepared a student handbook which you are going to get a soft copy through our IDE website Go through that handbook, which is going to give you information about the support services that we offer at the Institute, including the contact details for your coordinators So the coordinators have to assist you to ensure that you are properly registered because if you registration problems from the beginning We will have problems in processing of your results at the end of the semester. I didn't talk about the importance of being fulltime as a distance education student. We have problems students who consider themselves part-time and that will obviously show the kind of performance that you will have in the different courses and some of the performances will result in you having academic warnings or even ultimately asked to discontinue from the program. We need to avoid those kind of problems by ensuring that we are actively engaged with our course content by working together with our course instructors and also fellow students.We have established four digital learning centres throughout the country We have a digital learning centre in Nhlangano A learning centre in Siteki, another one in Pigg's Peak and a recently established one in Manzini at William Pitcher College These digital learning centres are for your use you need to visit those centres to access The Computer technology facilities that are in those centers All you need to do is to produce your valid student ID then you will be given access to the computer labs where you can access your learning materials where you can type your assignments and upload your assignments and do every other activity that is related to online learning. So let us make use of the digital learning centres Coming to any challenges that you may encounter during your programme duration of study in the Institute We have clear structures that are in place to assist you

To deal with these challenges, the first point of call is your programme coordinator, who is your academic advisor. If you have any challenge let your programme coordinator aware of the particular challenges so that the challenge is addressed without any delay. We also have the office of the coordinator, Student Support Services A lot is going to be said about the kind of assistance that you get through that particular office. What we are simply saying in a nutshell student is ,do not keep problems to yourself. If there are any challenges that you face as a student .Let us know those challenges so that we try and address them before it is too late.We do not want your academic performance to be affected by challenges that we can solve. As an Institute of Distance Education We are here for you, and all we want is for you to progress successfully with your studies so that at the end of 2 years, three years or four years depending on the duration of your programme of study, we will together celebrate at the graduation ceremony So feel at home, work hard and remain focused and work extremely hard to ensure that you achieve your objectives and as i have already stated take advantage of the technologies that we are using to offer and deliver quality service to you I wish you all the best thank you very much